

# 銘傳大學-基河校區 機車通行證申請表

## Ming Chuan University Motorcycle Parking Permit Application Form

一、申請日期： 年 月 日

Application Date : Year Month Day

二、身份：教師(專、兼) 行政人員(限基河校區) 碩.博士生(限基河校區) 在職碩專生(限基河校區)

Position : Faculty (F/T or P/T) Admin Staff (Jihe Complex only) Student (Jihe Complex only) Executive Masters' Student (Jihe Complex only)

三、基本資料：Basic Information :

單位 Unit		職稱 Position		姓名 Name		電話 TEL 分機 Ext.	
系/所 班級 Class		學號 Student ID No.		姓名 Name		手機 Cell Ph No	

三、車輛資料：Vehicle Data :

車種 Type	車牌號碼 License Plate Number	教職員證(唯讀組碼：唯讀卡碼) Staff & Faculty ID (group code : card code)	悠遊卡(唯讀組碼：唯讀卡碼) EASYCARD (group code : card code)	悠遊卡號碼(正或反面右下角) EASYCARD No. (lower right corner on front or back)
機車 Motorcycle		:	:	

四、教職員證或學生證影印本：One photocopy of Staff & Faculty ID or Student ID:

請貼此處 Please attach photocopy here

\*\*依規定限本人及配偶之車輛。

\*\*In accordance with regulations, the vehicle must be in your name or your spouse's.

\*\*磁卡設定(本人限定一張卡)：教師及行政人員請使用教職員證或悠遊卡設定；碩.博士生及在職碩專生請使用悠遊卡設定。

\*\*Access (Magnetic Strip) Card Registration: Faculty members and administrative staff are kindly asked to use their Staff & Faculty ID or Easy Cards for registration process; MCU masters' and doctoral degree students, as well as executive masters' program students, are kindly asked to use their Easy Cards for registration process.

\*\*繳交申請表時，請攜帶教職員證或悠遊卡至基河-庶務組(J320)刷卡，讀取磁卡(唯讀組碼：唯讀卡碼)後填寫。

\*\*Please remember to bring your Staff & Faculty ID or Easy Card to Jihe Complex General Affairs Section (J320) when submitting the application. Swipe your card on the reader so as to obtain the two serial numbers (group code and key code), then write down the numbers on the form.